

**SUMMARY
Paratransit Board Meeting
June 18, 2018**

The following Directors were present: Anna Fontus, Jill Faust, Pat Hume, Scott Leventon, Stephani Nguyen, Shahid Rehimtoola, Mary Steinert, along with CEO, Tiffani Fink.

Public Comment

Mike Barnbaum provided an update on the relocation of some of the Pride programs.

Reverend Jocelyn Hicks expressed her excitement to be at the meeting and how nice it was to see everyone. Reverend Hicks also expressed concerns about the cost of ADA paratransit service as well as not being able to travel to Elk Grove on SacRT's ADA paratransit or the non-ADA service. Reverend Hicks expressed that all in all, she was happy with the service provided.

The following Items were approved on the Consent Calendar:

- Minutes of the May 21, 2018 Board of Directors Meeting.

Presentation of the FY19 Budget

Ms. Fink presented the Fiscal Year 19 Budget, which was initially released at the May 2018 Board Meeting. FY 19 will be a year of re-growth. Ms. Fink advised that the Capital program is very modest this year, and staff has continued restructuring with Managers to re-build their departments.

On-line reservations are in the works and Paratransit, Inc. will be working closely with SacRT's Mobility Advisory Committee on this.

Action Items

Adoption of Resolution No. 11-18 Adopting the Paratransit, Inc. Fiscal Year 2018-2019 Operating Budget.

Adoption of Resolution No. 12-18 Adopting the Paratransit, Inc. Fiscal Year 2018-2019 Capital Improvement Program.

Adoption of Resolution No. 13-18 Adopting the Resolution amending Article VI, Section 6.01 and Section 6.02 of Paratransit, Inc.'s Bylaws.

Adoption of Resolution No. 14-18 Adopting the 2018-2021 Title VI Program and authorizing the Chief Executive Officer to make administrative adjustments to the Program as needed.

The Executive Director's report highlighted the following:

Staff has been working to collate policies and procedures related to non-ADA trips, and will be bringing these to the Board at a Special August Meeting. Ms. Fink also talked about the Strategic Plan and that Paratransit is primarily a mobility agency. Ms. Fink added that in this era of "transportation disruption" the key lies in linkages to mobility, and mentioned JUMP bikes, and assimilating these alternate forms of transportation into travel training to ensure passengers and customers obtain and maintain enhanced mobility.

Ms. Fink congratulated the drivers who participated in the National Rodeo held in Pittsburg, Pennsylvania; maintenance is hard at work taking delivery of Compressed Natural Gas (CNG) vehicles; the CNG project is nearing completion and the CNG shop upgrades are about to begin.

The Financial Report highlighted the following:

In the rolling year, there has been a 3% decline in the number of trips provided, month over month there has been a decline of 3.7%. CTSA trips are down 4% year to date with demand response trips down 4%. The cost per trip decreased 4.2% for CTSA trips and 3.4% for demand response trips. Cost per trip has gone down by 1.6% for CTSA trips from \$25.28 to \$24.87, with demand response cost per trip increasing slightly from \$49.95 to \$49.97 per trip.

The fare recovery ratio has remained the same. On-time performance is at 94.2%; the cost per vehicle service hour for CTSA trips in April was \$13.73 and \$84.27 per hour for demand response. Director Hume asked about the difference in the cost of CTSA trips versus demand response. Ms. Fink replied that there is not generally a labor cost associated with CTSA trips. Director Hume stated that an interesting intellectual exercise would be looking at the cost per rolling mile, removing the human variable. Ms. Fink expressed how the introduction of the newer fleet, to both CTSA and demand response service would help normalize the budget with less maintenance costs.

Combined cost per trip is \$25.48, with CTSA trips averaging \$3.51 per trip and a demand response trip cost of \$50.78 per trip.

On-time performance is 94.3%, and the fare recovery ratio is 11.8%.

Cost per mile was \$3.96, a breakdown shows an 80 cent cost per mile for CTSA and \$5.52 cost per mile for demand response, with 16.2 trips per 100 miles combined, 26 trips per 100 miles for CTSA and 11.3 trips per 100 miles for demand response.

Closed Session:

The Board of Directors retreated to Closed Session for the following:

Chief Executive Officer

Open Session Reconvened:

Director Hume reported that the Chief Executive Officer had built tremendous stability in the organization, she was being awarded a merit based 3% incentive.